Meeting Minutes
School Leadership Team (SLT) Meeting **Date:** September 2026
Time: 7:30 AM

Attendees: Barbara Robinson, Danielle Mortensen, Eleuterio Rolon, Jazmine Freire, Melissa Franco, Melissa Keane, Olga Rivera, Paula Sansuste, Sasha Cruz, Valina Morciglio, Viki Wilkie

1. Call to Order

The meeting was called to order at approximately 7:30 AM. Members and guests participated in person and virtually. Introductions were conducted due to the presence of new teachers and a first-time district CEC representative.

2. Approval of Previous Minutes

The minutes from the previous meeting were reviewed and approved by consensus.

3. Bylaws Review and Updates

Discussion focused on updating SLT bylaws to align with new Chancellor's Regulations and recent governance changes. Current meeting schedule and structure were reviewed

- Meetings will continue to be held on the **third Friday of each month at 7:30 AM**.
- An additional meeting/training session was scheduled for **October 9 at 7:30 AM** to review Chancellor's Regulations, SLT guidance, and bylaw updates

4. SLT Membership Vacancy

The District Leadership Team representative clarified that the Title I PAC representative and the elected parent representative seat on the SLT cannot be held simultaneously by the same individual. As a result:

- A parent representative vacancy exists on the SLT.
- The Parent Association will hold an election to fill the vacant parent seat at the next PA meeting.

5. District Updates and Training Opportunities

The SLT agreed to count the October 6 and October 9 training with Sonia Rueda towards remuneration.

The district representative shared information regarding:

- Updated SLT regulations.
- Changes related to voting and team composition.
- Observer participation at meetings.

6. Student Participation Discussion

- Members discussed the possibility of including student voices within the SLT process.

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Key Points

- Student participation is optional for elementary schools.
- Future consideration will be given to involving Student Council members through committees or advisory opportunities.
- The topic will be revisited during upcoming bylaw discussions.

7. 2026-2027 Meeting Calendar

The team confirmed monthly SLT meetings for the school year, generally scheduled for the third Friday of each month at 7:30 AM.

8. Remuneration Guidance

The district representative reminded members that:

- Remuneration requests must be clearly linked to CEP-related work.
- Meeting minutes, attendance records, and documented activities must support submitted hours.
- Training attendance and approved subcommittee work may count toward remuneration. [Sept 2026 | Word]

9. Election of SLT Officers - Results

- **Chair/Co-Chair:** Valina was elected to continue serving as Chair/Co-Chair with Mrs. Robinson.
- **Secretary:** Mr. Rolon volunteered and was elected Secretary.
- **Remunerator :** Sasha Cruz

11. Community and Advocacy Updates

The principal welcomed Community Education Council representative **Alessia Bauer** and highlighted collaborative efforts to support the school. Topics included:

- Potential partnership opportunities through community organizations.
- Advocacy efforts related to school improvements and playground enhancements.
- Ongoing discussions regarding after-school programming and funding opportunities through elected officials and partner organizations.

12. Public Comment Proposal

- Members discussed establishing a public comment section similar to CEC meetings.

Proposal

- Allow limited public comments during designated portions of SLT meetings.
- Comments would be time-limited and focused on gathering concerns rather than immediate discussion.
- Language for this process will be considered during bylaw revisions

13. Class Size and Enrollment Discussion

The principal provided an update on:

- Compliance with class-size mandates.
- Enrollment growth in multiple grades.
- Future applications to cap class sizes where appropriate.
- Space limitations and staffing challenges

Action Item

- Enrollment and class-size data will be shared at a future meeting for further discussion and planning.

14. Comprehensive Education Plan (CEP) Review

Literacy Goal-The team reviewed literacy performance and discussed:

- Discontinuing use of i-Ready as the primary progress-monitoring tool for CEP reporting.
- Concerns regarding recent ELA performance declines and strategies for improvement. [Sept 2026 | Word]

College and Career Readiness Goal -The team discussed maintaining the current goal while exploring additional opportunities to build:

- Leadership skills
- Public speaking skills
- Student engagement through clubs and enrichment activities

15. Topics for Future Agendas The following items were identified for upcoming meetings:

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- Updated bylaws review
- Chancellor's Regulation changes
- School budget review
- Class-size planning
- After-school programming and funding opportunities
- Communication consistency across grades
- Student leadership opportunities and participation in school governance
- School spirit committee

16. Adjournment

The meeting adjourned at approximately **8:34 AM**.